

Consultant evaluation form

Respected Client, this feedback is important to us for our further improvement and for the development of the T&P Consultants' Team. That is why we're asking you personally to complete this short evaluation form and provide your honest opinions regarding our work.

Company Trajkovski & Partners Consulting
 Trajkovski Ljubomir
Consultants 'team Jasmina Trajkovski
 Sofija Bogeva
Project Development of The Business Registry Data Base (Kosovo's National Statistical classification of economic activities)
Contract period: **From:** 15.09.2011 **To:** 15.12.2011

Please provide a short description of the duties responsibilities and/or roles the consultant fulfilled for your organization:

1. Provided an analysis of the existing system of statistical Units and the present key investment areas in Kosovo, since 1999 as well as the identify growth of these investments (domestic and foreign)
2. Made an analysis of the legislative framework of Republic of Kosovo for key economic activities, as well as a comparative analysis of this framework and other neighboring countries.
3. Developed a set of classifications that together form an integrated system for classifying activities, that could be used in different kinds of economic statistics at the national, EU and international level in line with ISIC, CPC, SITC and BECs
4. Defined a system of statistical units which could be building blocks in respect of which data can be collected and classified according to NACE in line with Council Regulation (EEC) No 696/93 of 15 March 1993
5. Developed an action plan for the implementation of up-to date principles for official statistics ensuring the adherence to the UN Fundamental Principles of Official Statistics in UNECE Member countries, with special focus on CIS and South-East European countries.
6. Made an Investigation and comparison of the existing practices for profiling large and complex enterprises and developed a proper profile comparable to South-east European Business registers.
7. Developed section specific rules and definitions, separated into sections for each economic activity
8. Gave a proposal on the business register structure according the new Regulation 177/2008 on business register and made a draft form for preregistration of the entities according the EU regulation requirements
9. Made a draft Decree which should be accepted by the Government for formalization of NACE 2

Rating:

4 – Strongly Agree; 3 – Agree; 2 – Disagree; 1 – Strongly Disagree; N – Not Applicable

Using the ratings defined above, please let us know if you agree or disagree with the following statements: The consultant...

Integrity

Acted with integrity N 1 2 3 **4**
 Was ethical in his/her dealings N 1 2 3 **4**

Knowledge and skills

Demonstrated the technical skills needed to complete the job or project N 1 2 3 **4**
 Demonstrated the procedural skills needed to complete the job or project N 1 2 3 **4**

Development of The Business Registry Data Base (Kosovo's National Statistical classification of economic activities)

Had adequate knowledge of my industry	N 1 2 3 4
Performed satisfactorily	N 1 2 3 4
Productivity	
Produced satisfactory results	N 1 2 3 4
Made the job or project a success	N 1 2 3 4
Communication	
Was able to satisfactorily explain technical subjects verbally	N 1 2 3 4
Was able to satisfactorily explain technical subjects in written form	N 1 2 3 4
Provided timely communication	N 1 2 3 4
Was a good listener	N 1 2 3 4
Returned phone calls and/or e-mails promptly	N 1 2 3 4
Provided satisfactory written communication (contracts, quotes, etc.)	N 1 2 3 4
Was available when needed	N 1 2 3 4
Interaction	
Provided updates and information as the job or project progressed	N 1 2 3 4
Reacted well to constructive criticism	N 1 2 3 4
Overall Performance	
Demonstrated dependability	N 1 2 3 4
Demonstrated ingenuity, creativity, and/or innovation	N 1 2 3 4
Was effective when presenting ideas orally	N 1 2 3 4
Expressed ideas clearly	N 1 2 3 4
Used correct grammar in written communication	N 1 2 3 4
Listened effectively	N 1 2 3 4
Generated thoughtful and complete solutions	N 1 2 3 4
Identified root causes of problems	N 1 2 3 4
Provided feedback in a constructive and timely manner	N 1 2 3 4
Treated customers and employees with respect	N 1 2 3 4

For my next project...

I would hire this consultant again

N 1 2 3 4

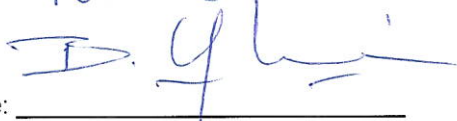
I would hire this firm again

N 1 2 3 4

I would recommend this consultant to colleagues

N 1 2 3 4

If you responded with a 2 (Disagree) or 1 (Strongly Disagree) for any of the above questions, please tell us more about your experience.

BURIM GASHI PM


Signature: _____

Name, Function

Date: 10/01/2012